GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, BANKURA
DISTRICT PLANNING CELL

NOTICE INVITING TENDER

Memo No- 1046/DPE

N.I.T. No. 1/DPC/2016-17

Dated- 26/09/2016

Sealed tenders are hereby invited by the undersigned for the following works from the bonafide, reliable, resourceful and experienced Contractors, Suppliers, Registered Un-Employed Engineers Co-operative Societies and Labour Co-operative having 40% credentials of single work for last 3 (three) years may participate in the tender for the serial as mentioned below.

Tender Schedule

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of work</th>
<th>Estimated amount put to tender (Rs.)</th>
<th>Cost for participation in tender (Rs.)</th>
<th>Earnest Money to be deposited (Rs.)</th>
<th>Time frame</th>
<th>Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Construction of Aluminium Composite Panel work at 3rd floor for District Planning Cell in the Minority Bhaban within Bankura Collectorate Campus during the year 2016-17</td>
<td>4,90,000.00</td>
<td>1000/-</td>
<td>9800/-</td>
<td>2 months</td>
<td>Any bonafide, reliable, resourceful and experienced contractors, Registered Engineers Co-operative Societies and Labour Co-operative having 40% Credential last three years of the amount put to tender for single work issued by any Govt. or Semi-Govt. Dept.</td>
</tr>
</tbody>
</table>

Time schedule

<table>
<thead>
<tr>
<th>Last date of submission of Technical Bid &amp; Financial Bid</th>
<th>Opening of Technical Bid &amp; Financial Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-10-2016 upto 14.30 hrs.</td>
<td>05-10-2016 at 15.00 hrs.</td>
</tr>
</tbody>
</table>

Tenders have to abide by the following conditions:

1. Attested photocopy of valid VAT, PAN Card, P. Tax challan, and credential are to be submitted.
2. Original of documents will have to be produced at the time of scrutiny if required which will be returned after scrutiny.
3. In case of registered Firm/Company, partnership deed and other relevant papers should be produced at the time of scrutiny. All members of Co-operative and partner of companies have to attend personally with photo 1 Card before the undersigned and submit affidavit regarding their involvement in co-operative or company respectively before the last date of submission of Tender Forms.
4. All the documents should be attested by the competent authority. The applicant will be liable and responsible himself if he submits any false / forged document.
5. The Undersigned reserves the right to accept or cancel any or all tenders without assigning any reason.
6. The undersigned reserves the right to change or accept any part or full NIT without assigning any reason.
7. Time is the essence of contract. The successful contractor must start the work within 3 (three) days from the date of issue of the work order failing which the undersigned may cancel the work order and forfeit the earnest money. The work should be completed within the scheduled time. No extension of time will be allowed except in special case if it is found that the delay caused due to such reason which is beyond the control of the agency and on the issue whether any reason is beyond the control of the agency, the decision of the undersigned will be final. A penalty upto @ 0.15% (Zero point one Five percent) of the total value of work may be imposed on per day delay without giving any notice to the engaged agency. In case of inordinate delay as decided by the undersigned, the undersigned reserves the right to cancel the work order, the earnest money of the contractor shall be forfeited and the contractor may be blacklisted. The undersigned may also proceed to get the balance work completed by engaging other contractor/s agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid
7. The tenderer will have to submit two separate sealed envelopes containing Technical Bid (PAN, VAT, PT Challan & Credential etc.) in one envelope & Financial Bid (Quoting rate, cost for participation, in the form of Bank Draft & earnest money in the form of Bank draft in favour of District Magistrate, Bankura separately for each & every serial). Superscribing the matter of contents either technical bid or financial bid, both the envelopes should be sealed into a single envelope mentioning the name of participants & to be dropped in a tender box within mentioned date & time as per time schedule accordingly. On the date of opening the tender at first envelope containing Technical Bid will be opened & scrutinized & Financial Bid for only the eligible/valid Technical Bid holders will be opened & finalized. Financial Bid of unsuccessful Technical Bid holders will be rejected & returned forthwith.

8. The rate should be quoted in percentage in the context of the estimated rate, both in figures as well as in words. The undersigned reserves the right to ask the tenderer to submit analysis of the quoted rate at any point.

9. The undersigned will reject paper will be rejected summarily. The successful tenderers will have to execute a formal agreement on a Non-judicial stamp worth Rs. 10/- (Ten) within three working days from the date of issue of work order.

10. Earnest Money & cost for participation in tender will have to be submitted separately at the time of opening the technical bid & financial bid as specified to the tender schedule for respective serial numbers in favour of the D.M. Bankura in the form of Bank Draft. Tender box will be kept at the office chamber of the undersigned.

11. Audited Accounts of the last financial year i.e. 2015-2016, solvency certificate from bank will have to be submitted in case of Engineers Co-operative societies & Labour Co-operatives. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper power of attorney. The tender forms will be handed over to the tenderer himself or any person properly authorized by the tenderer. Credential as explained earlier will have to be produced in case of Engineer Co-operative Societies.

12. All works will have to be done according to specification and drawing approved by the authority and as per direction of the District Magistrate, Bankura who will arrange one or more SAEs for purpose.

13. No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.

14. Before starting the work, site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.

15. The successful tenderer will have to start the work within 3 (three) days from the date of issue of work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.

16. Amalgamation of unemployed Engineer Co-operative in form should not be allowed towards counting of eligibility in participation of tender.

17. VAT / IT at the prescribed rate will be deducted at source.

18. For materials that will be used in the road construction against which payment of royalty to competent authority is mandatory under any existing act or rule and original copies of Challan/s as proof of deposition of royalty is/are to be produced at the time of processing of bill failing which bills shall not be entertained.

19. This notice shall form part of terms and conditions of tender, tenderers shall be bound to abide by the same.

20. Before submission of the tender the contractor must visit the work site to judge the local condition from all corners and no plea / complaint about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the worksite.

21. Separate tenders should be submitted in similar way for each work or group of works.

22. a) Before submitting tender the tenderer must get his signature attested on the contract from in front of witness failure which his tender may be liable to be rejected.

23. All working tools and plants and implements required for the work have to be arranged and supplied by the tenderer, at his own cost.

24. If the last date of submission of tender is declared as holiday, the tender will be received upto 14.30 hrs. on the next working day in the similar manner and will be opened immediately afterwards as usual.

25. Tenders received after the due date will be summarily rejected and any change in quoted rate after opening of the tender will not be entertained. This office will not be responsible for the loss of tender from or for the delay in the postal transit.

26. The undersigned reserves the right to call all the valid tenderers in table bid if it is found that the all the quoted rate is above the tender amount or some.

27. The undersigned is not bound to accept the lowest tenderer. Agencies having less or outdated credential may also apply. They have to furnish account statement of bank for the last one year. Decision of the undersigned will be final to issue tender form in this matter.

28. Work Order will be issued after availability of the fund.
Copy forwarded for information and wide publication to the:-

1. District Magistrate, Bankura.
2. Superintendent of Police, Bankura.
3. Additional District Magistrate (Gen.), Bankura.
4. Additional Executive Officer, Bankura Zilla Parishad
5-7. Sub-Divisional Officer, Bankura, Bishnupur & Khatra.
8. District Planning Officer, Bankura.
10. District Engineer, Bankura Z.P., with the request to remain present at the office
Chamber of the undersigned on the date fixed for Tender opening.
11-32. Block Development Officer, (All), Bankura.
33. Sub-Assistant Engineer (Plg.), DPC, Bankura
34. Sub-Assistant Engineer [MPLADS] in contract, Bankura
35. District Information & Cultural Officer, Bankura.
36. DIO NIC, Bankura, with request to publish in District website. www.bankura.gov.in
37. DIA, Bankura Z.P. with the request to publish in Zilla Parishad website.
38. The Editor, The Bartaman with the request to publish it in abridged notice.
39. Office Notice Board.
40. Office Copy.

Additional District Magistrate (Dev.)
Bankura