**NOTICE FOR INVITING TENDER**

**NIT No.: 19/Engg/14-15**  
**Dated: 12.03.2015**

Sealed tenders are hereby invited by the Panchayat Samiti for following works from the bonafide, reliable, resourceful and experienced Contractors, Registered Engineers Co-operative Societies and Labour Co-operative having credentials of single Similar type of work:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of work and fund</th>
<th>Estimated Amount (Rs.)</th>
<th>Tendered Amount (Rs.)</th>
<th>Earnest Money (Rs.)%</th>
<th>Time for completion of Work (Month)</th>
<th>Cost of Tender Form (Rs.)</th>
<th>Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Construction of single storied building at 199 Chailto Basudebpur AWC at Mouza- Basudebpur of Mirzapur G.P. under Kotulpur Panchayat Samiti under MA&amp;ME Fund(IMDP 2014-2015) for the year 2014-2015.</td>
<td>591453.00</td>
<td>574252.00</td>
<td>11485.00</td>
<td>3(three)</td>
<td>1000.00</td>
<td>Any bonafide reliable, resourceful and experienced contractor having 50%. Cost of the amount put to tender for a single Simil type of work issued by any Govt. or Semi-Govt. Dept./ Panchayat Samiti / Zilla Parishad Gram Panchayat.</td>
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<td>2</td>
<td>Construction of single storied building at 147 No Khiri AWC at Mouza- Khiri of Kotulpur G.P. under Kotulpur Panchayat Samiti under MA&amp;ME Fund(IMDP 2014-2015) for the year 2014-2015.</td>
<td>591453.00</td>
<td>574252.00</td>
<td>11485.00</td>
<td>3(three)</td>
<td>1000.00</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Construction of single storied building at 232 No Dhanjaga AWC at Mouza- of Gopinathpur G.P. under Kotulpur Panchayat Samiti under MA&amp;ME Fund(IMDP 2014-2015) for the year 2014-2015.</td>
<td>591453.00</td>
<td>574252.00</td>
<td>11485.00</td>
<td>3(three)</td>
<td>1000.00</td>
<td></td>
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<tr>
<td>4</td>
<td>Construction of single storied building at 100 No Mura AWC at Mouza- of Gopinathpur G.P. under Kotulpur Panchayat Samiti under MA&amp;ME Fund(IMDP 2014-2015) for the year 2014-2015.</td>
<td>591453.00</td>
<td>574252.00</td>
<td>11485.00</td>
<td>3(three)</td>
<td>1000.00</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Construction of single storied building at 250 No Chila AWC at Mouza- of Sihar G.P. under Kotulpur Panchayat Samiti under MA&amp;ME Fund(IMDP 2014-2015) for the year 2014-2015.</td>
<td>591453.00</td>
<td>574252.00</td>
<td>11485.00</td>
<td>3(three)</td>
<td>1000.00</td>
<td></td>
</tr>
</tbody>
</table>

1. Last Date & Time of Application for Tender Paper : 13.04.2015 up to 3.00 p.m. at the office of the U/S.
2. Date & Time of Issue of Tender Paper : 12.03.2015 to 13.04.2015 from 11.00 a.m to 5.00 p.m. at the Office of U/S.
3. Date & Time of Submitting of Tender Paper U/S : 16.04.2015 up to 2.00 p.m. at the office of the U/S.
4. Date & Time of Opening of Tender Paper : 16.04.2015 at 2.30 p.m. at the office of U/S.
Conditions:

1. All contractors have to be registered under “The Building & Other Construction Workers Welfare Act, 1996”. The certificate in this effect from competent authority has to be submitted.

2. (a) Application for tender paper should be submitted in the Office of the undersigned by hand or by registered post during the office hours up to the date and time as mentioned above along with valid IT return (2013-2014), VAT registration Certificate, P.Tax challan(14-15), VAT return up to Dec,2014, PAN Card and Credential Certificate(Payment Certificate & Completion Certificate of a single work) of the Officer-in-Charge, in Original & photocopy (self attested) thereof. The Credential Certificate issued by the Pradhan has to be got countersigned by the Executive Assistant of the concerned Gram Panchayat. Separate application along with all relevant papers mentioning NIT no & SL. No of the work on shall have to be submitted.

(b) In case of running work, work order and up to date Payment Certificate of the Officer-in-Charge must be produced as above. The original documents will be returned after scrutiny and the photocopy will be preserved by the undersigned. Payment certificate must be of last three years of Single Similar type of works done by the contractor. Partnership deed and other relevant papers (in case of registered firm/company) should be produced at the time of application if required.

3. (i) Tender papers will be issued to all the applicants on the scheduled date & time of issuing Tender Forms from the office of the undersigned subject to payment of cost of Tender form.

(ii) All applicants who have taken Tender Forms as per NIT specified in the Tender Notice will be eligible to drop the Tender Paper in the Tender Box as per norms stated above.

Thereafter at the specified date & time of opening Tender Form the papers will be scrutinized thoroughly. The defective papers will be declared cancelled without assigning any reason. The valid Tenders Paper will be counted as eligible for the same Tenders & will proceed for finalizing the Tender process.

No amount of Tender Form will be refund to the applicants who will submit defective papers. Entire amount /Cost of such declared defective Tender Forms will be entirely forfeited and no claims and objections in this regard shall be entertained against cancellation of such defective Tender Papers and forfeiture of cost of such defective and canceled Tender Papers also.

4. Tender paper in an sealed envelope mentioning NIT No & SL. No of the work on the top of itself clearly will be accepted by hand and it should be dropped into the Tender Box kept for that purpose in the Office of the undersigned. Tender paper received after the scheduled time and date will not be entertained. The intending tenderers may remain present at the time of opening of the tenders.

5. Time is the essence of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time, the work order / supply order issued in his favour will be cancelled without assigning any reason there of and action against the contractor shall be taken as per Govt. Rule. The undersigned may also proceed to get the balance work completed by any other means through other contractors / suppliers. The excess expenditure, if any, due to such step would be recoverable from the unpaid bills / security deposit of the tenderer. Apart from this, the U/S may take any other penal measure, including black listing of the contractor / supplier and forfeiture of the earnest money.

6. The earnest money noted against the name of work @ 2.0% as mentioned above of the value of the work will have to be deposited in the form of Bank Draft / NSC in favour of the undersigned. The earnest money will be converted into security money after acceptance. Balance 8.0% security money will be deducted from the bill to constitute 10.0% security money. The security money will be released as per norms. Registered Engineer’s Co-operative societies & Labour Co-operative societies shall be exempted from payment of initial earnest money but in each usual 10% security money shall be deducted from their progressive bills.

7. The rate should be quoted in percentage both in figure as well as in words. If the tendered amount is less than 15% than the estimated amount, an analysis of the tendered amount would have to be provided.

8. Incomplete tender will be rejected summarily. The successful tenderers will have to execute a formal agreement on a non-judicial stamp worth Rs.10.00 on the date of issue of supply order / work order.

9. Audit report of the last financial year will have to be submitted in case of Engineers Co-operative Societies and Labour Co-operative Societies. The tender forms are to be received by the chairman or secretaries or any member of the societies
having proper power of attorney. No tender form will be handed over to any outsider. Credentials of similar type of work as mentioned above will have to be produced in case of Engineers Co-operative Societies and Labour Co-operative

10. All works will have to be done according to specification and drawing approved by the authority and as per direction of the undersigned.

11. All rates shall be inclusive of all charges, royalty, toll charge, carriage etc.

12. Before starting the supply work, the site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. after getting necessary permission, if needed, for which no extra payment will be made.

13. Any rate above than the scheduled rate of work may not be entertained.

14. The contractors who will not submit tender paper or do not return the same within the specified date & time of dropping after receiving the same, will not be allowed to participate in two consecutive tenders.

15. The successful tenderer will have to start the work within seven days from the date of issue of work order / supply order, after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.

16. Amalgamation of unemployed Engineers Co-operative and Labour Co-operative in any form should not be allowed towards counting of eligibility in participation of tender.

17. The IT / VAT / Construction Cess, etc. at source will be deducted as per Govt. Rule.

18. The proof of depositing Royalty / Cess to the concerned authority is to be submitted while producing bill to the undersigned (in case of procuring materials for which the Royalty or Cess is required to be paid to the Govt. as per rule). The document / proof in this regard shall be duly countersigned by the concerned agency.

19. This notice shall form part of terms & conditions of tender and the participants shall be bound to abide by them.

20. Before submission of tender the contractor / supplier must visit the work site to judge the local conditions from all corners and no plea / complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the work site where supply is to be made.

21. Before submitting the tender, the tenderer must get his signature attested on the contract form by witness, failing which his tender may be liable to be rejected.

22. All working tools & plants and implements required for the supply work are to be arranged and supplied by the successful tenderer at his own cost.

23. Successful tenderer will have to abide by the provisions of West Bengal contract Labour (regulation and abolition) Rules, 1972 as will be enforced from time to time.

24. The tenders received after the due date and time and any change in quotation after opening of the tender will be summarily rejected. The office will not be responsible for the loss of tender form or for the delay in the postal transit.

25. Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to reject any or all of this NIT without assigning any reason whatsoever. The decision of Tender Selection Committee is final.

26. Contractor has to arrange at his own cost, to display sign. Board (Angle frame with M.S. sheet, ) at the site before starting the job indicating the following:

   i) Name of work

   ii) Name of the Contractor.

   iii) Name of Executing Agency.

   iv) From which Fund the work is being executed.

   v) Estimated Amount.

   vi) Time of Starting & Completion.
27. Three Nos. of Photograph (Starting, on progress, & after completion) have to be submitted for the Final Bill.
28. Registered Partner Ship Deed in case of partner Ship firm has to be submitted.

Executive Officer
Kotulpur Panchayat Samity
Kotulpur, Bankura.

Memo No.: 100 / 1 (54)/ENGG -15

Dated: 12.03.2015

Copy forwarded for information and with the request to kindly make necessary arrangements for wide publicity to:

1. The District Magistrate, Bankura.
2. The Additional Executive Officer, Zilla Parishad, Bankura.
3. The Sub-Divisional Officer, Bishnupur.
4. The Sub-Divisional Information & Cultural Officer.
5. The District Informatics Officer, Bankura, with a request to upload the notice in the official Website of Bankura District for wide publication.
6. The Sabhapati, Kotulpur Panchayat Samity.
7. The Joint Executive Officer, Kotulpur Panchayat Samiti
10. The Block Land & Land Reforms Officer, Kotulpur Block.
11. The Post Master, Kotulpur Post Office.
12. The SAE Section of this office.
13-41. The Pradhan, Kotulpur / Mirzapur / Madanmohanpur / Lowgram / Desra Koalpara / Sihar / Gopinathpur / Lego Gram Panchayat.
42. The Block Information Officer, Kotulpur Development Block with a direction to arrange immediately for publishing the matter in the official website for wide publicity and sending this NIT to Panchayat & Rural Development Dept., Govt. of West Bengal through E-mail for publishing in its website.
43. The Accountant-cum-Head Clerk of this office.
44. Cashier, Kotulpur Panchayat Samity to issue tender form after issue of money receipt.
45. Accounts Clerk, Kotulpur Panchayat Samity to collect tender form money with proper money receipt.
46. Notice Board – Office of the Block Development Officer, Kotulpur Development Block.
47. Notice Board – Kotulpur Panchayat Samity.
48-51. The All Tender Committee Members with the request to present remaining date as on 16.04.2015 at 2.30 P.M.
52-54. Dealing Assistant of Schematics File.

Executive Officer
Kotulpur Panchayat Samity
Kotulpur, Bankura.