

Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Working Plans (South) Division No.II,
Ailakandi Forest Complex,P.O.Kenduadihi, Dist. Bankura.

Tender Notice No. 2 of WP(S)-II of 2011-12

Sealed Tenders are invited from the experienced and reliable Contractors/ registered firms, Scan Centre, Individuals etc. for scanning 4000 No. of sheets of A₁ Size (Map documents etc.) and Supply for data in electronics format and JPEG or other common formats subject to the following terms and conditions. Sealed Tenders should be addressed to the undersigned by name as well as by official designation i.e. "Shri M.K.Saha, W.B.F.S., Divisional Forest Officer, Working Plans(South) Division No.II", Ailakandi, P.O. Kenduadihi, Dist Bankura super scribing as "Tender for scanning of 4000 No. Sheets of A₁ size map documents in electronics format".

The above Tender will be received at 3(three) points as follows:-

- a) Office of the Conservator of Forests, Working Plan & GIS Circle, West Bengal, Aranya Bhawan, Block-LA-10A, Sector-III, Salt Lake City, Kolkata-98.
- b) Office of the Divisional Forest Officer, Working Plans(South)Division-I, Sepoy Bazar, P.O.Midnapore (Near Police Line) Dist. Paschim Midnapore.
- c) Office of the Divisional Forest Officer, Working Plans(South)Division-II, Ailakandi Forest Complex, P.O.Kenduadihi, Dist. Bankura.

CONDITIONS

1. Sealed Tenders will be received in the office of the undersigned at Bankura, **along with office of the Conservator of Forest, Working Plan & GIS Circle, West Bengal & Office of the Divisional Forest Officer, Working Plans(South) Division-I, Midnapore as mentioned against item (a), (b) & (c)** as above either by hand or by Post super scribing as "Tender for scanning of 4000 No. Sheets in electronics format" only up to 3.00 p.m. on **16.01.2012** and shall be opened on **18.01.2012 at 2 p.m.** in the office of the Conservator of Forests, Working Plan & GIS Circle, West Bengal, Aranya Bhawan, Block-LA-10A, Sector-III, Salt Lake City, Kolkata-98 by the undersigned or his authorized representative in presence of the tenderer as will be present at the time of opening
2. The intending contractor / Firms are requested to please quote their rates on plain paper as Rs..... per documents for scanning.
3. Each tenderer must have valid P.T., I.T., S.T. /VAT clearance certificate and Pan Card along with satisfactory credential for undertaking similar type of works.
4. Each Tender should carry earnest money of Rs. 1,000.00 in the shape of Bank Draft from any nationalized Bank duly pledged in favour of the undersigned along with Xerox copy of all documents as mentioned in condition No. 3 above.
5. The undersigned is not bound to accept the lowest or any rate quoted and may reject any part or all offers without assigning any reason thereof.
6. Successful tenderer must deposit Security Deposit @ 10% of the total project cost within 7 days from the date of issue of acceptance letter, failing which his offer will be rejected straightway without making any further correspondence in this respect.
7. The successful tenderer has to perform the whole works under the direct supervision of the undersigned or his authorized staff/ officer.
8. Payment will be made after satisfactory completion of the works.
9. In case any dispute arising in this regard, decision of the undersigned will be final and binding.
10. Work volume may increase or decrease as per necessity.

11. Work order will be issued on receipt of required fund from the appropriate authority as well as appropriate sanction of the works.
12. The terms and condition mentioned vide Sl. No. 01 to 11 shall be deemed to form a part of the agreement.


(M.K.Saha)
Divisional Forest Officer,
Working Plans (South) Division-II,
Bankura.

No. **1 / 2 – 30** Dated, Bankura the **02/01/2012.**

Copy forwarded for information and wide circulation to :-

- 1) The District Magistrate, Bankura District
- 2) The Superintendent of Police, Bankura District.
- 3) The Sabhadhipati, Bankura Zilla Parishad.
- 4) The District Information Officer, Bankura District.
- 5) The Divisional Forest Officer, Bankura(North) Division
- 6) The Divisional Forest Officer, Bankur(South)Division
- 7) The Divisional Forest Officer, Panchet Division, Bishnupur.
- 8) The Divisional Forest Officer, Publicity Division, Kolkata -with request to arrange necessary publicity from his end also.
- 9) The District Informatic Officer, Bankura (N.I.C., Govt of India) with a request for publicity through Govt. Website.
- 10) Shri / M/s _____

- 11) The Range Officer, Headquarter Range/ W.P. & GIS Circle.
- 12) The Range Officer, Camp-I, II, III, IV, Data Base Range & Attached Forest Range of Working Plans(South)Division No.II, Bankura.
- 13) Notice Board.
- 14) .
- 15) .


(M.K.Saha)
Divisional Forest Officer,
Working Plans (South) Division-II,
Bankura.